



"The perfect place to imagine, explore and learn in an Arts Based Playschool program designed for children ages 3, 4 and 5 years!"

**Parent Information Handbook
2022-23**

DanceCo's
Happy Heart Playschool
9030 McKenney Ave
780.460.1899

Philosophy

Our aim is to inspire a desire to learn and to continue to facilitate the development of each child's unique abilities in a loving and creative environment. We believe that preschool children should have ample time to imagine, play and explore the world around them. Learning through movement, song, drama and creating are not only beneficial to the early development and growth of children, but it is fun!

The children are a part of a program, which fosters their physical, intellectual, emotional and social development

Welcome to Happy Heart Playschool!

Program Outline

Our program will expose children to arts and academics in a relaxed environment. Our classroom routine will incorporate a discussion about the calendar and weather, story time and center time, with an emphasis on learning through play and the arts. Movement will be an integral part of the preschool class. Like all other visual and performing arts it will be integrated into our thematic units! Increased classroom structure and expectations will increase as children move through the program.

Classes Offered

4 years of age (MWF Mornings)	9:30-11:30 a.m. Joanne Boelee
3 or 4 years of age (MWF Afternoons)	12:30-2:30 p.m. Joanne Boelee
3 years of age (T/Th Mornings)	9:30-11:30 a.m. Jackie Froment
3 or 4 years of age (T/Th Afternoons)	12:30-2:30 p.m. Jackie Froment

Session Dates for 2022-23

Session 1	September 12, 2022 - December 16, 2022
Session 2	January 9, 2023 - June 16, 2023*

**Registration for session 2 will open on September 30, 2022*

Age Requirements

Session 1 - child must be 3 or 4 years* of age by September 1, 2022

Session 2 - child must be 3 or 4 years *of age by January 1, 2023

**Dependant on program registering in*

Schedule for 2022-2023 School Year

September 12 or 13, 2022	Classes Commence (Session 1)
September 12/14 or 13/15	Staggered Entry
September 30, 2022	Truth & Reconciliation Day
October 10, 2022	Thanksgiving Day (No School)
November 10 and 11, 2022	Remembrance Day (No school)
December 15 or 16, 2022	Christmas Party (Last day of classes - Session 1)
December 19 - January 6, 2023	Christmas Break
January 9 or 10, 2023	Classes Commence (Session 2)
February 9 and 10, 2023	Teacher's Convention (No School)
February 20, 2023	Family Day (No School)
March 16 or 17, 2023	Last day of classes
March 20 - 31, 2023	Spring Break
April 7, 2023	Good Friday (No School)
May 22, 2023	Victoria Day (No School)
June 2023 (Specific Dates TBA)	RECITAL at the Arden Theatre
June 15 or 16, 2023	Last day of classes

Program Fees & Payment Policy

Tuition	2-Day Program	\$150/Month (September 1 st - June 1 st)
	3-Day Program	\$190/Month (September 1 st - June 1 st)
Registration Fee		\$100 Due upon enrolment and is non-refundable
Program Fee		\$100 Due upon enrolment and is non-refundable as of the first day of class.
Recital Costume (for June)		\$50 to \$75 Estimated Fee

Payment Plan Options

Monthly Installment - (Sep 1, Oct 1, Nov 1, Dec. 1, Jan 1, Feb 1, Mar 1, Apr 1, May 1, Jun 1)

Per Session - (September 1 or January 1)

All Session's in Full - (1st of the month pertaining to 1st session enrolled in - Sept or Jan)

\$50 Recital Costume Deposit will be process in late winter. There will be an additional estimated \$20 to \$25 due upon arrival in the spring.

Please note:

All families will be automatically signed up for the monthly payment option upon registration. If you would prefer a different payment plan (by session or in full year payment) an email will need to be sent to info@danceco.net to indicate your desired payment plan.

The Costume Deposit is non-refundable as of April 1st. *Should you withdraw from the program for any reason after this date, you will be responsible for any additional costume fees paid out, by the studio, on your behalf.*

Daily Routine

Our classroom routine begins with free play, welcome songs and introductions. We also incorporate a discussion about the calendar and weather with emphasis on listening, sharing, speaking and taking turns as the teachers and special helper leads us through these activities. Both story time and art time relate to our theme and phonetic and printing work on the letter of the week. Snack and arts-based movement will culminate our day.

Toilet Trained

It is required that all children enrolled in Happy Heart Playschool be toilet trained. Teachers will help when needed but students cannot come to school in diapers.

What to Wear

There is no need to purchase special dance attire as the children can wear 'danceable' clothes (Girls: t-shirts, leggings, dance pants etc. Boys: sweat pants and t-shirts). Footwear can be clean indoor running shoes or pink (girls) and black (boys) ballet slippers or bare feet.

Special Note - All students in Session 2 will participate in the year-end RECITAL, girls will require pink ballet slippers and boys will require black ballet slippers. Costumes will be purchased in retail stores or through one of DanceCo's costume suppliers. A costume deposit of \$50.00 is required at the start of the session and a minimal additional balance may be due on the costume when it arrives.

Arts Enrichment/ Field Trip Program

The program includes both in-school and out of school field trips as well as virtual fieldtrips throughout the year. We are thrilled to provide such high-quality instruction and programming to your children. We have developed great connections with many artists and performers that are able to share their expertise with our students.

Communication

Communication between parents and Happy Heart staff is very important. A Monthly Calendar, including special helper days and important events will be posted at school as well as emailed to parents. Your teachers email address will be shared with you so that you may report any absences.

Please inform us via email to info@danceco.net of any allergies and medical conditions

We also encourage parents to let us know of any changes in a child's daily life. Please let staff know of any concerns you or your child may have.

Housekeeping Items

- Each child will have a coat hook for his/her backpack and coat.
- Please leave a nutritional snack and a water bottle in your child's backpack each day. **All snacks must be peanut/nut free.**
- Please leave outdoor footwear on the shelves in the front foyer of the studio.
- Please bring your child clean indoor shoes OR ballet slippers to put on at the studio.
- Please leave an extra change of underwear, socks and pants in your child's backpack in a labelled ziploc bag.
- Please take your child to the washroom prior to class starting.

Picture Days

Individual and class photos will be taken in the Fall. We will be taking dance photos in our year end costume in May.

Safety

Parents/guardians must be in control of their children during arrival and departure. During departure, children are not to leave the preschool until their parent or guardian leaves as well. Children are not permitted to go outside unattended.

Special Helper Days

On this day they may wear their favorite outfit, bring a favorite toy or book to share with the class. Children will be encouraged to share their creations and ideas during center time as well; this will be one of many opportunities to share with classmates. This is a SPECIAL DAY for the children, and they are always very excited to be the special helper! ***If it is your child's birthday***, your child will be the special helper.

Birthday Treats

You are welcome to bring a treat to share with the entire class on your child's birthday. The treat must be store bought and individually wrapped for each student. Please consult with your teacher on any allergies that may exist in your child's class.