



"The perfect place to imagine, explore and learn in an Arts Based Playschool program designed for children ages 3, 4 and 5 years!"

Parent Information Handbook 2024-25

DanceCo's
Happy Heart Playschool
9030 McKenney Ave
780.460.1899

Philosophy

Our aim is to inspire a desire to learn and to continue to facilitate the development of each child's unique abilities in a loving and creative environment. We believe that preschool children should have ample time to imagine, play and explore the world around them. Learning through movement, song, drama and creating are not only beneficial to the early development and growth of children, but it is fun!

The children are a part of a program, which fosters their physical, intellectual, emotional, and social development.

Classes Offered

4 years of age (MWF Mornings)	9:30-11:30 a.m. Joanne Boelee
3 or 4 years of age (MWF Afternoons)	12:30-2:30 p.m. Joanne Boelee
3 years of age (T/Th Mornings)	9:30-11:30 a.m. Jackie Froment
3 or 4 years of age (T/Th Afternoons)	12:30-2:30 p.m. Jackie Froment

Session Dates for 2024-25

Session 1 September 9, 2024 - December 13, 2024
Session 2 January 6, 2024 - June 13, 2025*

*Registration for session 2 will open on September 30, 2024

Age Requirements

Session 1 - child must be 3 or 4 years* of age by September 1, 2024

Session 2 - child must be 3 or 4 years *of age by January 1, 2025

*Dependant on program registering in

Schedule for 2024-2025 School Year

September 9 or 10, 2024	Classes Commence (Session 1)
September 9/11 or 10/12	Staggered Entry
September 30, 2024	Truth & Reconciliation Day (No School)
October 14, 2024	Thanksgiving Day (No School)
November 11 and 12, 2024	Remembrance Day (No school)
December 12 or 13, 2024	Last Day of classes - Session 1
December 15, 2024	Winter Showcase at the Arden Theatre
December 18 - January 5, 2025	Christmas Break
January 6 or 7, 2025	Classes Commence (Session 2)
February 6 and 7, 2025	Teacher's Convention (No School)
February 17, 2025	Family Day (No School)
March 13 or 14, 2025	Last Day of classes
March 15 - 30, 2025	Spring Break (No School)
May 19, 2025	Victoria Day (No School)
June 2025 (Specific Dates TBA)	Recital at the Arden Theatre
June 12 or 13, 2025	Last Day of classes

Program Fees & Payment Policy

Tuition	2-Day Program	\$150/Month (September 1 st - June 1 st)
	3-Day Program	\$190/Month (September 1 st - June 1 st)
Registration Fee	\$100 Due upon enrolment and is non-refundable	
Program Fee	\$150 Due upon enrolment and is non-refundable as of the first day of class.	
Recital Costume (for June)	\$80 to \$95 Estimated Fee	

Payment Plan Options

Monthly Installment - (Sep 1, Oct 1, Nov 1, Dec. 1, Jan 1, Feb 1, Mar 1, Apr 1, May 1, Jun 1)

Per Session - (September 1 or January 1)

All Session's in Full - (1st of the month pertaining to 1st session enrolled in - Sept or Jan)

\$50 Recital Costume Deposit will be process in late winter. There will be an additional estimated \$30 to \$45 due upon arrival in the spring.

Please note:

All families will be automatically signed up for the monthly payment option upon registration. If you would prefer a different payment plan (by session or in full year payment) an email will need to be sent to info@danceco.net to indicate your desired payment plan.

The Costume Deposit is non-refundable as of April 1st. Should you withdraw from the program for any reason after this date, you will be responsible for any additional costume fees paid out, by the studio, on your behalf.

Subsidy

All families enrolled in Happy Heart Playschool will automatically qualify for the affordability grant of \$75 per month which will be applied directly to your account. If your family applies and qualifies for additional subsidies, those subsidies will be sent directly to Happy Heart upon approval and applied to your account. Information regarding subsidies and the affordability grant to reduce preschool monthly fees for families can be found online at alberta.ca.

*Please note that you will be required to pay the full monthly tuition on the 1st of each month. Your account will be credited once the funds are received by Happy Heart.

Daily Routine

Our classroom routine begins with free play, welcome songs and introductions. We also incorporate a discussion about the calendar and weather with emphasis on listening, sharing, speaking and taking turns as the teachers and special helper leads us through these activities. Both story time and art time relate to our theme and phonetic and printing work on the letter of the week. Snack and arts-based movement will culminate our day.

What to Wear

There is no need to purchase special dance attire as the children can wear 'danceable' clothes (Girls: t-shirts, leggings, dance pants etc. Boys: sweatpants and t-shirts). Footwear can be clean indoor running shoes or pink (girls) and black (boys) ballet slippers or bare feet.

Special Note - All students in Session 2 will participate in the year-end RECITAL, girls may require pink ballet slippers and boys may require black ballet slippers. Costumes will be purchased in retail stores or through one of DanceCo's costume suppliers. A costume deposit of \$50.00 is required at the start of the session and a minimal additional balance may be due on the costume when it arrives.

Communication

Communication between parents and Happy Heart staff is very important. A Monthly Calendar, including special helper days and important events will be posted at school as well as emailed to parents. Your teachers email address will be shared with you so that you may report any absences.

Please inform us via email to info@danceco.net of any allergies and medical conditions

We also encourage parents to let us know of any changes in a child's daily life. Please let staff know of any concerns you or your child may have.

Toilet Trained

It is required that all children enrolled in Happy Heart Playschool be toilet trained. Teachers will help when needed but students cannot come to school in diapers.

Housekeeping Items

- Each child will have a coat hook for his/her backpack and coat.
- Please leave a nutritional snack and a water bottle in your child's backpack each day. **All snacks must be peanut/nut free.**
- Please leave outdoor footwear on the shelves in the front foyer of the studio.
- Please bring your child clean indoor shoes OR ballet slippers to put on at the studio.
- Please leave an extra change of underwear, socks and pants in your child's backpack in a labelled Ziploc bag.
- Please take your child to the washroom prior to class starting.

Picture Days

Individual and class photos will be taken in the Fall. We will also be taking dance photos in our year end costume in May.

Safety

Parents/guardians must be in control of their children during arrival and departure. During departure, children are not to leave the preschool until their parent or guardian leaves as well. Children are not permitted to go outside unattended.

Special Helper Days

On this day they may wear their favorite outfit, bring a favorite toy or book to share with the class. Children will be encouraged to share their creations and ideas during center time as well; this will be one of many opportunities to share with classmates. This is a SPECIAL DAY for the children, and they are always very excited to be the special helper! If it is your child's birthday, your child will be the special helper.

Birthday Treats

You are welcome to bring a treat to share with the entire class on your child's birthday. Please consult with your teacher on any allergies that may exist in your child's class. Please note that this is entirely optional, should you choose to do this on your child's birthday.