**"The perfect place to imagine, explore and learn in an Arts Based Playschool program designed for children ages 3, 4 and 5 years!"**

# Parent Information Handbook
# 2026-27

DanceCo's
Happy Heart Playschool
9030 McKenney Ave
780.460.1899

## Philosophy

Our aim is to inspire a desire to learn and to continue to facilitate the development of each child's unique abilities in a loving and creative environment. We believe that preschool children should have ample time to imagine, play and explore the world around them. Learning through movement, song, drama and creating are not only beneficial to the early development and growth of children, but it is fun!

The children are a part of a program, which fosters their physical, intellectual, emotional, and social development.

**Classes Offered**

| | |
|---|---|
| 4 years of age (MWF Mornings) | 9:30-11:30 a.m. Joanne Boelee |
| 3 or 4 years of age (MWF Afternoons) | 12:30-2:30 p.m. Joanne Boelee |
| 3 years of age (T/Th Mornings) | 9:30-11:30 a.m. Jackie Froment |
| 3 or 4 years of age (T/Th Afternoons) | 12:30-2:30 p.m. Jackie Froment |

**Session Dates for 2026-27**

| | |
|---|---|
| Session 1 | September 14, 2026 – December 11, 2026 |
| Session 2 | January 4, 2027 – June 11, 2027* |

*Registration for session 2 will open on October 1, 2026

**Age Requirements**

Session 1 - child must be 3 or 4 years* of age by September 14, 2026
Session 2 - child must be 3 or 4 years *of age by January 4, 2027
*Dependant on program registering in

## Schedule for 2026-2027 School Year

| | |
|---|---|
| September 14 or 15 | Classes Commence (Session 1) |
| September 14/16 or 15/17 | Staggered Entry |
| September 30 | Truth & Reconciliation Day (No School) |
| October 12 | Thanksgiving Day (No School) |
| November 10 and 11 | Remembrance Day (No school) |
| December 10 or 11 | Last Day of classes - Session 1 |
| December 2026 (Specific Dates TBA) | Winter Showcase |
| December 14 - January 3, 2027 | Christmas Break |
| January 4 or 5 | Classes Commence (Session 2) |
| February 4 and 5 | Teacher's Convention (No School) |
| February 15 | Family Day (No School) |
| March 23 or 24 | Last Day of classes before Spring break |
| March 26 | Good Friday (No School) |
| March 27 – April 4 | Spring Break (No School) |
| May 24 | Victoria Day (No School) |
| June 2027 (Specific Dates TBA) | Recital at the Arden Theatre |
| June 10 or 11 | Last Day of classes |

## Program Fees & Payment Policy

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|---|---|---|
| **Tuition** | 2-Day Program | $100/Month (September 1st – June 1st) |
| | 3-Day Program | $150/Month (September 1st – June 1st) |
| | *These prices reflect/include the $100 government grant | |
| **Registration Fee** | $125 Due upon enrolment and is non-refundable | |
| **Program Fee** | $150 Due upon enrolment and is non-refundable as of the first day of class. | |
| **Recital Costume** (for June) | $90 to $120 Estimated Fee | |

## Payment Plan Options

**Monthly Installment** – (Sep 1, Oct 1, Nov 1, Dec. 1, Jan 1, Feb 1, Mar 1, Apr 1, May 1, Jun 1)
**Per Session** – (September 1 or January 1)
**All Session's in Full** - (1st of the month pertaining to 1st session enrolled in – Sept or Jan)

**Recital Costume Fee will be processed on March 15th and is non-refundable at that time.**

**Please note:**
All families will be automatically signed up for the monthly payment option upon registration. If you would prefer a different payment plan (by session or in full year payment) an email will need to be sent to dancecoltd@gmail.com to indicate your desired payment plan.

## Winter Showcase and Year End Recital Performances

Students will get the opportunity to dance in a winter showcase at the Arden theatre in December. No costume is required for this performance. At the beginning of June students will be back at the Arden theatre to dance in Dance Co.'s year end recital. Costumes will be purchased for this performance.

## What to Wear

There is no need to purchase special dance attire as the children can wear 'danceable' clothes (Girls: t-shirts, leggings, dance pants etc. Boys: sweatpants and t-shirts). Footwear can be clean indoor running shoes or pink (girls) and black (boys) ballet slippers or bare feet.

## Communication

Communication between parents and Happy Heart staff is very important. A Monthly Calendar, including special helper days and important events will be posted at school as well as emailed to parents. Your teachers email address will be shared with you so that you may report any absences.

**Please inform us via email** to dancecoltd@gmail.com of any allergies and medical conditions

## Toilet Trained

It is required that all children enrolled in Happy Heart Playschool be toilet trained. Teachers will help when needed but students cannot come to school in diapers.

## Daily Routine

Our classroom routine begins with free play, welcome songs and introductions. We also incorporate a discussion about the calendar and weather with emphasis on listening, sharing, speaking and taking turns as the teachers and special helper leads us through these activities. Both story time and art time relate to our theme and phonetic and printing work on the letter of the week. Snack and arts-based movement will culminate our day.

## Housekeeping Items

- Each child will have a coat hook for his/her backpack and coat.
- Please leave a nutritional snack and a water bottle in your child's backpack each day. **All snacks must be peanut/nut free.**
- Please leave outdoor footwear on the shelves in the front foyer of the studio.
- Please bring your child clean indoor shoes OR ballet slippers to put on at the studio.
- Please leave an extra change of underwear, socks and pants in your child's backpack in a labelled Ziploc bag.
- Please take your child to the washroom prior to class starting.

## Picture Days

Individual and class photos will be taken in September. We will also be taking dance photos in our recital costume in May.

## Safety

Parents/guardians must be in control of their children during arrival and departure. During departure, children are not to leave the preschool until their parent or guardian leaves as well. Children are not permitted to go outside unattended.

## Special Helper Days

On this day they may wear their favorite outfit, bring a favorite toy or book to share with the class. Children will be encouraged to share their creations and ideas during center time as well; this will be one of many opportunities to share with classmates. This is a SPECIAL DAY for the children, and they are always very excited to be the special helper! If it is your child's birthday, your child will be the special helper.

## Birthday Treats

You are welcome to bring a treat to share with the entire class on your child's birthday. Please consult with your teacher on any allergies that may exist in your child's class and ensure they are from approved sources (grocery stores, bakeries etc) that list all ingredients. Please note that this is entirely optional, should you choose to do this on your child's birthday.